



Republic of the Philippines  
Department of Education  
Region X  
**CAGAYAN DE ORO CITY DIVISION**

Fr. William F. Masterson, S.J. Avenue,  
Brgy. Upper Balulang, Cagayan de Oro City, 9000 Philippines

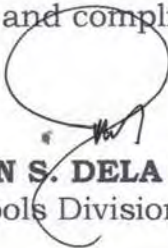


May 17, 2019



Memorandum To: **JAMES ROBERTO Z. SIJO**  
*Information Technology Officer – I*

1. Pursuant to Regional Memorandum dated May 16, 2019 re: **2nd Quarter Operational Meeting/Workshop on ICT/DCP 2019**, you are hereby directed to attend the said activity on May 21-24, 2019, at Saddle Ridge Camp Manolo Fortich, Bukidnon.
2. Board and lodging of the participants shall be charged to DepEd ICTS funds while travel expenses are chargeable to local funds, subject to the usual accounting and auditing rules and regulations.
3. For your guidance, information, and compliance.

  
**JONATHAN S. DELA PEÑA, Ph.D., CESO V**  
Schools Division Superintendent

To be indicated in the perpetual index  
under the following subjects:

SEMINAR WORKSHOP ICT DCP

*jrs/OSDS*

Advance Copy



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**REGION X**

Regional Office 10-Northern Mindanao, Zone 1, Upper Balulang, Cagayan de Oro City  
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May 16, 2019

**REGION MEMORANDUM**

No. \_\_\_\_\_ s. 2019

**PARTICIPATION IN THE 2<sup>ND</sup> QUARTERLY MEETING/WORKSHOP ON  
ICT/DCP 2019**

To: Schools Division Superintendent  
*This Region*

1. The Department of Education through the Information and Communications Technology Service, will hold the **2nd Quarterly Meeting/Workshop on ICT/DCP 2019** at **Saddle Ridge Camp, Dahilayan, Manolo Fortich, Bukidnon** on **May 21-24, 2019**.
2. The participants of the meeting/workshop are the Regional Information Technology Officer and Division Information Technology Officers.
3. Board and lodging of the participants shall be charged to DepEd ICTS funds while travel expenses are chargeable to local funds, subject to the usual accounting and auditing rules and regulations.
4. For inquiries, please email at [rachelle.velasco@deped.gov.ph](mailto:rachelle.velasco@deped.gov.ph)
5. Immediate and wide dissemination of this Memorandum is desired.

**DR. ARTURO B. BAYOCOT, CESO V**  
Regional Director

To be indicated in the Perpetual Index  
Under the following subject

SEMINAR WORKSHOP ICT DCP

ICT/mabulay



Republika ng Pilipinas

## Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim

OVA MEMO 14-0519-0175

### MEMORANDUM

26 April 2019

For: **Regional Directors and BARM Education Minister  
Schools Division Superintendents  
Regional IT Officers  
National DepEd IT Officers Association**

Subject: **2<sup>ND</sup> QUARTER OPERATIONAL MEETING/WORKSHOP ON ICT/DCP  
2019**

The Department of Education (DepEd) through the Information and Communications Technology Service (ICTS) will conduct a Seminar-Workshop on ICT/DCP concerns for the 2<sup>nd</sup> Quarter of 2019 with **all Regional Information Technology Officers, National DepEd IT Officers Association, and 2 selected teachers from Luzon, Visayas, Mindanao on 21 to 24 May 2019 at Saddle Ridge Camp, Dahilayan, Manolo Fortich, Bukidnon** with operational program and list of targeted participants attached.

ICTS will cover the management of the event (*including the function room, food, materials, board and lodging*) for the attendees. Travel expenses will be charged to local funds, subject to the usual accounting/auditing rules and regulations.

For participants present during the 4<sup>th</sup> Quarterly Meeting previously held in Iloilo City, please be reminded to bring expected reports/outputs (i.e. data, materials, etc.) as agreed in the previous event.

**All Regional Information Technology Officers and National DepEd IT Officers Association are required to attend said event. Earliest registration/ check-in at the hotel (Saddle Ridge Camp, Dahilayan, Manolo Fortich, Bukidnon) is on 21 May 2019. First meal to be served is afternoon snacks on 21 May 2019 and the last meal will be lunch on 24 May 2019.**

In this connection, ITOs (or their representative) are obliged to send their confirmation of participation to the said event on or before 15 May 2019 by accessing this link: [bit.ly/2ndqtr-Meeting](http://bit.ly/2ndqtr-Meeting). For any clarifications with regard to the event, please email your concerns at [rachelle.velasco@deped.gov.ph](mailto:rachelle.velasco@deped.gov.ph).

For appropriate action and immediate dissemination.

  
**ALAIN DEL B. PASCUA**  
Undersecretary

#### Office of the Undersecretary for Administration

(Administrative Services, Information and Communications Technology, Disaster Risk Reduction and Management, Schools Health, Youth Formation, Baguio Teachers' Camp, Education Facilities/ School Buildings)  
Department of Education, Central Office, Meralco Avenue, Pasig City  
Room 519, Mabini Building; Mobile: +639260320762; Landline: +6326337203, +6326376207  
Email: [usec.admin@deped.gov.ph](mailto:usec.admin@deped.gov.ph); Facebook/Twitter @depedtayo

**SEMINAR-WORKSHOP ON ICT/DCP CONCERNS  
FOR THE 2<sup>nd</sup> QUARTER OF 2019  
Saddle Ridge Camp, Dahilayan, Manolo Fortich, Bukidnon**

**OPERATIONAL PROGRAM (as of 26 April 2019)**

Day/Time	Activity	Focal Person
<b>21 May 2019, Tuesday (Day 0)</b>		
2:00PM - 5:00PM	Check-in	
5:00PM - 5:30PM	Registration	
5:30PM onwards	Dinner	
6:00PM - 8:00PM	DIV - RITOs Meeting	
<b>22 May 2019, Wednesday (Day 1)</b>		
6:00AM - 8:00AM	Breakfast	
8:00AM - 8:30AM	Registration	
8:30AM - 9:30AM	Opening Prayer and National Anthem	
	Welcome Remarks	Host Region X
9:00AM-10:00AM	TID Concerns	Engr. Ofelia L. Algo, ITO III
10:00AM - 11:00AM	USD Concerns	Ms. Encarnacio Escudro, ITO III
11:00AM - 12:00NN	SDD Concerns	Ms. Maria Clarisse T. Liguinas, ITO II
12:00NN - 1:00PM	Lunch	
1:00PM - 6:00PM	ITOs Concerns	
6:00PM - 7:00PM	Dinner	
7:00PM - 10:00PM	Socials	
<b>23 May 2019, Thursday (Day 2)</b>		
6:00AM - 8:30AM	Breakfast	
8:30AM - 9:00AM	Recap	Abram Abanil (DIV, ICTS)
9:00AM - 5:30PM	Consultation with Suppliers	
6:00PM onwards	Dinner	
<b>24 May 2019, Friday (Day 3)</b>		
6:00AM- 8:00AM	Breakfast	
9:00AM - 10:30AM	Other Matters / Next Steps	
11: 00AM-12:00PM	Check out	
12:00NN onwards	Home Sweet Home	



**SEMINAR-WORKSHOP ON ICT/DCP CONCERNS  
FOR THE 2<sup>nd</sup> QUARTER OF 2019  
Saddle Ridge Camp, Dahilayan, Manolo Fortich, Bukidnon**

**LIST OF TARGETED PARTICIPANTS**

	<b>No. of Participants</b>
Regional IT Officers	17
National DepEd IT Officers Association	17
OUA	5
Selected Teachers from Luzon, Visayas, Mindanao	6
ICTS	17
Guests	10
<b>Total Number of Participants:</b>	72

